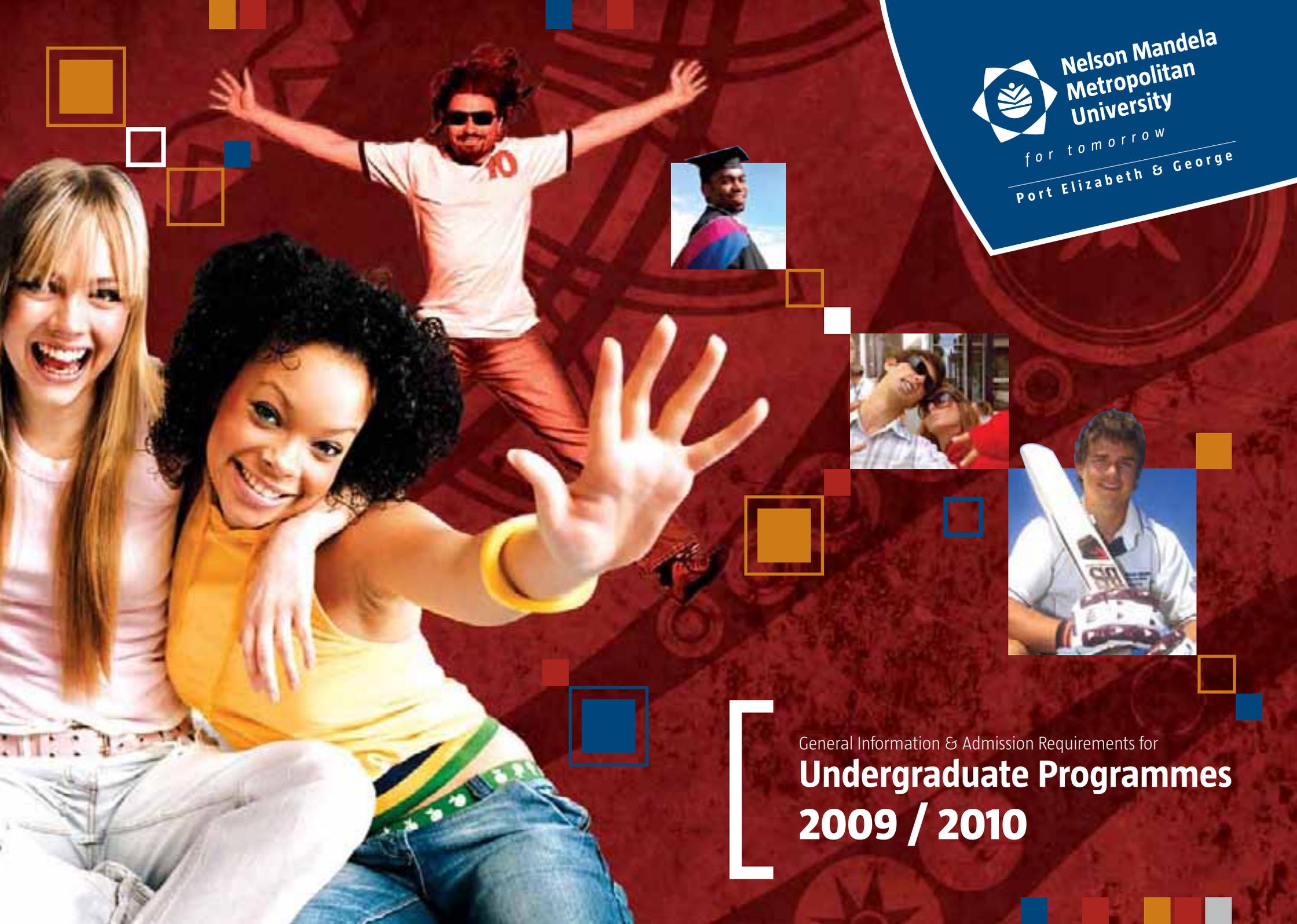




**Nelson Mandela
Metropolitan
University**

for tomorrow

Port Elizabeth & George



General Information & Admission Requirements for
Undergraduate Programmes
2009 / 2010

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Disclaimer: All reasonable steps have been taken to ensure that the information contained in this guide was accurate at the date of publication. NMMU reserves the right to make changes to the programme details (e.g. rules, admission requirements etc.) as published in this guide. Prospective students are advised to consult the admissions department prior to applying.



Welcome note

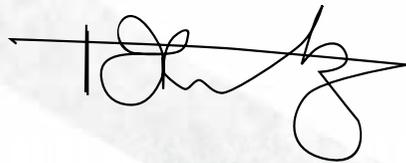
Welcome to Nelson Mandela Metropolitan University! The choice of furthering your studies as well as the institution you choose in which to pursue these studies, is arguably one of the most important choices you will have to make.

As you will see, NMMU is a cutting-edge university where scholarship, creativity and innovation are important values we foster amongst our students and staff. We pride ourselves in aspiring to produce high quality education to prepare our students for the rapidly changing world. The University is also a microcosm of our multicultural country and world, where you will meet students and staff from all the world's continents. We see this as a source of our pride and strength to prepare our students for tomorrow's world.

This university offers the widest range of academic and professional programmes – from diploma-level through to doctorates – in the Eastern Cape, and is exceptionally well positioned to expose our students to the best technology and social learning assets.

The time you spend at this university will not only expand your professional and career horizons, but also develop the social and cultural skills required for citizenship. Our role is to develop all the faculties of our students so that they can become dynamic, productive and morally-conscientious citizens.

We soon hope to welcome you as part of the NMMU family.



NMMU Vice-Chancellor
Prof Derrick Swartz



By taking the first step and enquiring about what NMMU has to offer you, means you are already on your way to making your dreams a reality.

About NMMU

Nelson Mandela Metropolitan University (NMMU) opened on 1 January 2005, bringing a new generation of higher education to Nelson Mandela Bay. Formed from the merger of PE Technikon, the University of Port Elizabeth and the PE campus of Vista University, NMMU is built on a track record of more than 150 years of experience in quality higher education, research and technological innovation.

NMMU is a university for tomorrow – we nurture innovation, foster creativity, embrace technology and develop people to meet the challenges of the world of tomorrow. NMMU unites the best traditions of both the academic and technological worlds offering the full spectrum of career-focused, academic-orientated and professional programmes – from diploma through to doctorate level.

NMMU is the largest higher education institution in the Eastern and Southern Cape, with some 24 000 students enrolled on six different campuses – five in Nelson Mandela Bay (Port Elizabeth) and one in the beautiful Garden Route city of George.

The Port Elizabeth campuses include Summerstrand South Campus and Summerstrand North Campus - which house various faculties and departments and are the managerial and administrative hub of the university - the Second Avenue Campus (also situated in Summerstrand), Bird Street Campus in Central (which houses the Business School), and the Missionvale Campus.

The George Campus houses two centres of excellence – the School of Natural Resource Management and the School for Business & Social Sciences. The schools offer various diploma and degree programmes related to their focus areas.

Academic programmes are offered in seven faculties:

- ▶ Arts ▶ Business & Economic Sciences ▶ Education
- ▶ Engineering, the Built Environment & Information Technology ▶ Health Sciences ▶ Law ▶ Science

NMMU's programmes are recognised and accredited by the relevant professional bodies, locally and, in some cases, internationally.

Locally connected

Putting NMMU in context

We're connected ... to Nelson Mandela Bay

Great cities and great universities go hand in hand. In our case, it's Port Elizabeth – now also known as Nelson Mandela Bay as it incorporates the towns of Uitenhage and Despatch into the larger metropole - and Nelson Mandela Metropolitan University (NMMU). The two enjoy a mutually-beneficial relationship, feeding and nurturing one another in a large number of connections through solid partnerships particularly within the motor, pharmaceutical and tourism industries. As a result, our students are exposed to and get hands-on experience long before they complete their formal tuition.

We're connected ... to the Eastern & Southern Cape

The Eastern Cape, the country's second largest province (nearly 14 per cent of South Africa's landmass), is home to seven of the eight biomes (plant kingdoms). Furthermore, a significant proportion of the country's automotive and ancillary industries are located in the region. In the Southern Cape, the Garden Route area is growing at an unprecedented rate. This poses new challenges in terms of the sustainability of development, particularly in relation to ecosystem services such as water, security, nature tourism assets, biodiversity and coastal and



marine resources. This gives our students an ideal backdrop for their studies and/or internships. The Eastern and Southern Cape have rich cultural heritages that can provide the base for a vibrant community tourism industry. NMMU has established research centres, academic programmes and engagement entities in entrepreneurship development, marketing, management development, and creative arts and crafts that can only add value to achieving the strategic priorities of the provincial government in this respect.

We're connected ... to South Africa

NMMU is committed to its country and as such, endeavours to meet the needs of South Africa by responding to them in terms of developing skills and encouraging research that is problem-solving and user-inspired.

We're connected ... to Africa

We are the most diverse university in South Africa since students come to us from across 34 African countries to obtain a first-class education. We're committed, as part of our vision, to being "the leader in optimising the potential of our communities towards sustainable development in Africa". And we're working hard at growing our international links with universities on the continent.

We're connected ... to the world

We know the importance of producing students who can contribute anywhere in the world and so we remain in touch with what's new and happening by collaborating with other leading institutions in the United Kingdom, the USA, Africa and Europe. In short, we network to ensure our students are prized players wherever they find themselves. NMMU actively develops its international partnerships not only to promote the internationalisation of our curriculum but to bolster its research and student exchange links too.

We care for our students

A wide range of student services and support facilities are offered on NMMU campuses to assist you in every aspect of student life – from what to study, to finding a job after graduation.

Student Affairs

The student affairs division currently comprises of six departments all of which strive to educate students and to facilitate the optimal growth of students in all the facets of their being. In this way we aim to deliver to society well balanced, cultured and mature persons who are able to occupy competently the leadership positions for which their studies and socio-cultural development have equipped them. We respond to any query that students and parents bring to our attention and it is for that purpose that we encourage our students to contact us any time in the interest of their education.

Library and Information Services

NMMU has a network of well-stocked libraries, computer laboratories (some open 24-hours), and student learning centres to provide students with a quiet space for studying.

Campus Health Services

Campus Health Services provides primary health care clinics and qualified medical personnel to assist with any health matter. All services are rendered by registered health care professionals e.g. professional nurses, medical doctors and registered counsellors.

Student Counselling, Career & Development Centre (SCCDC)

The Student Counselling, Career & Development Centre (SCCDC) helps students with career choices, job-seeking skills, and any social, personal or academic problems they may have. The centre offers advice in areas such as time management, study methods, personal, social and emotional wellness, as well as career planning and employment assistance.

Student Development and Governance

This department contributes towards the holistic development of students. The core functions of this department are the training and development of student leadership, the coordination of student life and events, supporting student governance structures such as the SRC, the Student Housing Council, faculty representatives, the Sports Council, Oppidani and Rag. They also provide sound advice on which society to join, which club membership fees are payable and other general information on any one of the Student Centres on our various campuses. Their caring and supportive staff will be only too glad to guide you to the correct persons in order to assist you with club / society / SRC or any other student-related matter.

Marketing Division

The marketing and recruitment team will gladly provide you with information and advice on the various programmes and related career opportunities. The team works closely with other student services and support departments in order to provide you with the most up-to-date information and can put you in touch with the right person or department.

Campus Life

NMMU offers a variety of social and cultural activities, which means you can have fun while you study. There is an extensive range of associations, societies, clubs and facilities, allowing you to make new friends, interact with your fellow students and explore subjects of mutual interest.

Arts & Culture

The Department of Arts and Culture focuses on the holistic development of students by creating opportunities for their participation in the arts. Arts and Culture provides an environment in which students are able to exercise and develop their need for cultural and artistic expression. It is a vibrant unit that could make a substantial contribution to the enhancement of your higher education experience, contributing to your total development and enrichment of campus life through the introduction of a variety of cultural activities. You will be able to join one of two choirs, a dance group, take part in drama productions, debating or join cultural societies. Use the opportunities to discover and develop hidden talents!

Student Representative Council (SRC)

The SRC is elected annually in a democratic election to represent the interest of the students. The SRC is the only body which the university authority recognises as speaking on behalf of the students.

Oppidani (day students)

Students who do not live in a campus residence are known as Oppidani students. All non-residential NMMU students are automatically members of the Oppidani House and are known as Oppies. Although Oppies live off campus, it is important that participation in non-academic life is encouraged. The Oppidani House Committee is the body of elected student leaders who are your link with NMMU and campus life. This committee organises various functions for the Oppidani House.

Societies

Students have the opportunity to become a member of a number of student run societies which enables them to participate in a range of activities but at the same time also gain valuable leadership, communication and social skills. Societies are broken up into the following categories: religious; academic; recreational; political and developmental groups. By becoming a member students are also able to meet new people and make friends for life.

Sport

The Sport Bureau offers a wide variety of competitive and recreational sport programmes for the students and staff, as well as for the wider university community. They provide the opportunity to participate in sport and recreation ranging from informal and social games for fun and enjoyment, to highly competitive leagues where skills are tested against the best in the province and country. In addition, through the various high performance programmes and academies of sport, NMMU plays a major role in the process of developing elite and potentially elite players. Make your dreams come true by joining the following clubs offered on the various NMMU Campuses:

- ▶ Archery ▶ Athletics ▶ Athlons (Tri; Bi; Du- and Biathle) ▶ Basketball ▶ Chess ▶ Cricket ▶ Cycling ▶ Golf
- ▶ Hockey ▶ Judo ▶ Karate ▶ Netball ▶ Rugby ▶ Rock Climbing* ▶ Rowing ▶ Shooting* ▶ Soccer ▶ Squash
- ▶ Surfing ▶ Swimming ▶ Table Tennis ▶ Tennis ▶ Underwater-hockey ▶ Volleyball ▶ Water polo

* Only offered on George Campus.



Guidelines for admission to undergraduate programmes

General notes

- ▶ Prospective students will need at least a **National Senior Certificate (NSC)** or equivalent school-leaving certificate for admission to a diploma programme, and four of their seven subjects to be from the designated list for admission to a degree programme.
- ▶ If an N3 Certificate was obtained, the N3 results together with the applicant's Grade 12 language results are used.
- ▶ Apart from this, there are also specific subject requirements for some programmes.
- ▶ Admission to an undergraduate programme will be determined further by an applicant's Admission Point Score (APS). The APS system is used for allocating point values to the seven NSC subjects (see Table A).
- ▶ Applicants who do not meet the general requirements for the APS and/or the specific requirements for admission to a module or programme may be given the opportunity to be assessed on the Access Assessment Battery (AAB). All applicants who do not meet the requirements for direct admission to the programme of their choice, but who have an APS of 22 and higher, will be referred for access testing.
- ▶ There are limits to the number of students that can be admitted to each programme. Meeting the minimum admission requirements does NOT guarantee acceptance and you may be required to undergo further testing and/or be interviewed. If a programme is full, you may be denied admission even though you meet the minimum requirements. **So apply early!**
- ▶ Prospective students who **matriculated prior to 2008** must please contact NMMU's Admissions Office to determine their admission requirements.
- ▶ Please note that admission requirements are subject to change. Information in this programme guide was correct as at March 2009.

How do you apply?

- ▶ Application forms for study at NMMU can be obtained by writing to the Admissions Office or downloaded from the university's website at www.nmmu.ac.za.
- ▶ Before completing the application form and paying the application fee, please take note of the minimum admission requirements for the programme of your choice.
- ▶ Provisional admission is based on levels obtained in your grade 11 final and grade 12 June/September examinations, however, the final decision is based on your grade 12 final exam results.
- ▶ In order to ensure adequate time for processing, placement testing and planning by NMMU, applications for admissions should be submitted by **1 August** of each year. Applications will still be accepted after this date and up until 5 December, but at a higher application fee.
- ▶ Applications received after 5 December will only be accepted if the candidate meets the direct admission requirements.
- ▶ Places in some programmes are limited so it is in your best interest to submit your application as soon as possible.
- ▶ Hand in your fully completed application form, with certified copies of your identify document and exam results (see the first page of the application form for a checklist), as well as the prescribed application fee, to the Admissions Office on any NMMU campus, or post to the following address:
 - PO Box 77000 • Nelson Mandela Metropolitan University
 - Port Elizabeth • 6031 • South Africa
- ▶ Please do not send cash in the post. See the first page of the application form for details of payment methods.
- ▶ Application fees are non-refundable.
- ▶ In the case of applications by candidates who have studied at other higher education institutions that are accredited by the South African Qualifications Authority (SAQA), the results obtained at such institutions will be considered, together with their academic record and certificate of conduct.

Minimum entry requirements

- ▶ The diagram below explains how well you will need to do in your school subjects to meet the minimum entry requirements for each type of qualification.
- ▶ It is important to note that the diagram refers to minimum entry requirements.
- ▶ The university may add additional requirements for specific programmes.
- ▶ Please note that the achievement of the minimum admission requirements does not necessarily guarantee admission to any programme or field of study at NMMU.

Qualification	Minimum Statutory Entry Requirement
National Higher Certificate	Pass the NSC, with a minimum of 30% in the language of learning and teaching of the higher education institution as certified by Umalusi, together with any other university requirements.
Diploma	Pass the NSC with a minimum of 30% in the language of learning and teaching of the higher education institution as certified by Umalusi, coupled with an achievement rating of 3 (40–49%) or better in four recognised NSC 20-credit subjects, together with any other university requirements.
Bachelor's Degree	Pass the NSC with a minimum of 30% in the language of learning and teaching of the higher education institution as certified by Umalusi, coupled with an achievement rating of 4 (50–59%) or better in four NSC 20-credit subjects from the designated list, together with any other university requirements.

Designated subjects

- ▶ Applicants who wish to enroll for a degree programme need to ensure that four of their seven subjects are from the designated list.
- ▶ The list already includes three of the four compulsory subjects for obtaining the NSC, namely, languages, mathematics or mathematical literacy.
- ▶ A learner must then select one or more subjects from the list below, provided that they are not from the same group in order to apply for a degree programme.

Accounting	Languages
Agricultural Sciences	Life Sciences
Business Studies	Mathematics or Mathematical Literacy
Dramatic Arts	Music
Economics	Physical Sciences
Engineering Graphics and Design	Religion Studies
Geography	Visual Arts
History	Consumer Studies
Information Technology	



How to calculate your Admission Point Score (APS)

- ▶ The APS system allocates point values to the levels of achievement obtained for your matric subjects.
- ▶ Write down your relevant Grade 12 subjects and the levels obtained.
- ▶ Allocate points according to the table below.
- ▶ Add up the number of points you have scored for all seven subjects. If you have 8 or more subjects, use Life Orientation + your best six subjects (the six subjects which have the highest level) to calculate your APS score.

Table A: Admission Point Score (APS)

NSC	NSC %	APS	APS %
		8	90 – 100 %
7	80 – 100 %	7	80 – 89 %
6	70 – 79 %	6	70 – 79 %
5	60 – 69 %	5	60 – 69 %
4	50 – 59 %	4	50 – 59 %
3	40 – 49 %	3	40 – 49 %
2	30 – 39 %	2	30 – 39 %
1	0 – 29 %	0	0 – 29 %

Example 1

To enrol for the National Diploma (Journalism) you need an Admission Point Score (APS) of at least 32, as well as an NSC pass in English on at least level 4 (50–59%).

NSC Subject	NSC %	Level	APS Points allocated
English	65 %	5	5
Xhosa	60 %	5	5
Mathematical Literacy	70 %	6	6
Consumer Studies	55 %	4	4
History	80 %	7	7
Life Orientation	74 %	6	6
Visual Arts	71 %	6	6
Admission Point Score			39

This student has met the minimum requirements for admission to the National Diploma (Journalism).

Example 2

To enrol for the BCom (Accounting for Chartered Accountants) you need an Admission Point Score (APS) of at least 38, as well as four subjects from the designated list and a pass in Mathematics on at least level 5 (60–69%).

NSC Subject	NSC %	Level	APS Points Allocated
English	70 %	6	6
Afrikaans	80 %	7	7
Mathematics	69 %	5	5
Accounting	65 %	5	5
Life Orientation	60 %	5	5
Physical Science	74 %	6	6
Life Sciences	81 %	7	7
Admission Point Score			41

This student has met the minimum admission requirements for the BCom (Accounting for Chartered Accountants) programme.

Additional requirements

Over and above the minimum APS requirement, additional subject requirements have been set. These include:

- ▶ **Mathematics:** This is required for certain programmes. Only performance in the core Mathematics topics (papers 1 and 2) will be used when making admission decisions. However, school learners are encouraged to also take the optional Mathematics topics. In certain programmes, applicants who have Mathematical Literacy instead of Mathematics may be admitted to a programme where Mathematics as an entry requirement has been set. In this instance, additional modules may be added to the programme, which may extend the length of the programme.
- ▶ **Mathematical Literacy:** In view of the importance of quantitative literacy for success at Higher Education studies, a minimum of a 3 (40–49%) for Mathematical Literacy is preferred for likely admission to National Higher Certificate and National Diploma programmes and a 4 (50–59%) for likely admission to degree programmes where Mathematics is not a requirement, unless otherwise indicated.



Duration of studies

This is a general guide to the length of study for the various academic programmes offered at NMMU. Some programmes, particularly postgraduate certificates and diplomas, vary from these durations. Details for specific programmes can be confirmed in the university prospectus or by the Admissions Office.

Qualification	Minimum duration (full-time study)
Certificate (Cert)	1 year
National Certificate (NCert)	1 year
National Higher Certificate (NHCert)	2 years
Diploma (Dip)	1, 2 or 3 years (varies by programme)
National Diploma (eg NDip Accounting)	3 years
Bachelor's degree (eg BA, BCom, BSc)	3 years
Advanced/professional Bachelor's degrees: BCom(Rationum), BCur, BEd, BEng(Mechatronics), BMus, BMus(Ed), BPharm, BPsych, Bachelor of Social Work, LLB	4 years
Bachelor of Technology (eg BTech: Civil Engineering)	1 year
Bachelor Honours degree (eg BCom Hons)	1 year
Master's degree (eg MA, MTech)	1-2 years
Doctorate (eg PhD, DTech)	2 years

Admission requirements for Senior Certificate applicants

Prospective applicants who matriculated prior to 2008 are advised to contact the Admissions Office to determine their admission requirements for either diploma or degree studies. In addition to the Admissions Office, applicants can also obtain the admission requirements on the relevant faculty's webpage by logging on to (www.nmmu.ac.za).



Alternative access routes into mainstream programmes

Extended Curriculum Programmes

The transition from school to university is challenging for most young people. It is, however, even more dramatic for learners who for various reasons, find that they do not meet the minimum admission requirements of the programme of their choice. NMMU offers a wide range of Extended Curriculum Programmes that provide such students with the opportunity to enrol for an extended programme in order to obtain the same mainstream qualification at the end of their study career (e.g. a BCom degree or National Diploma). In practice, it implies that a student will complete a three-year degree or diploma programme in four years. These programmes provide an environment in which academic support and skills development are integrated with regular academic work. Additional support courses and activities in the first two years of the extended programme assist students to adapt to the university's learning environment in order to follow the mainstream courses during the last two years of study.

Recognition of Prior Learning

NMMU is committed to empower and build the capacity of people to reach their full potential. The university therefore subscribes to the national policy of increasing access to higher education, especially for the many people for whom this was not previously possible.

Recognition of Prior Learning (**RPL**) has particular reference to the **prospective mature student** who seeks formal acknowledgement and assessment of the skills, knowledge and competencies acquired by means of work and/or life experience, and wishes to gain admission to a formal university programme of their choice. Such learners must take note that RPL entails a formalised comparison of the previous learning and experience of a learner, however obtained, against the learning outcomes required for a specified qualification.

RPL is an internationally accepted practice in higher education institutions and aims to widen participation in higher education. RPL may be applied in two ways, namely i) for the purpose of credit transfer for modules or subjects studied at NMMU or another post-secondary or tertiary education institution in order to reduce the amount of duplicated learning, and ii) for status recognition of skills, knowledge and competencies to allow entry into a specific programme in the absence of the formally expected pre-qualification.

Access assessment

NMMU accepts the key priority to provide access to quality higher education to all students who have the potential to succeed. All applicants with an APS of 22 points, and who do not meet the requirements for direct admission to the diploma or degree programme of their choice, will be referred for access testing. The assessment profile of these applicants will be taken into account in recommending admission to a programme (i.e. diploma, higher certificate or degree) or to an extended curriculum programme or to an access programme, such as a foundation/bridging programme, if available.

Financial facts

- ▶ Before registering as a student, you need to determine whether or not you will have sufficient funds to finance your studies. Costs involved in higher education include registration and tuition fees, books, travel, meals, accommodation, sports equipment and general living expenses.
- ▶ NMMU offers financial assistance to full-time students in the form of bursaries, merit awards, scholarships and study loans for top academic achievers.
- ▶ A number of sport grants are also available for top sports performers and those who show outstanding potential.
- ▶ NMMU also provides financial assistance in collaboration with the National Student Financial Aid Scheme (NSFAS) and EduLoan for financially needy students. These funds are awarded to students in the form of a loan.
- ▶ Admission to the university does not imply that you will get a loan.
- ▶ The closing date for applications for NSFAS funding is **31 October** for first-year students. Funds are limited so students are encouraged to apply in good time. Students not meeting the closing date must pay their own registration fees applicable to the campus where they will be studying.
- ▶ If the student performs well in their studies, part of the NSFAS loan is converted into a bursary, which does not have to be repaid. Application forms for NSFAS loans can be obtained from the **Financial Aid Offices** on any of the university's campuses.
- ▶ Eduloan is a private finance company that exclusively focuses on educational finance, assisting people who are not able to pay for their own, or the studies of their dependants, and who do not qualify for the traditional financing through the formal banking sector or government aid schemes. Edu-loans are available for study fees and books and provide simple repayment options at an affordable interest rate to loan applicants. Visit the Eduloan Office on the South Campus.
- ▶ For more information on financial assistance, as well as on application, registration and tuition fees, contact the Financial Aid Offices on the various campuses.

Scholar merit award scheme for high school achievers

The Merit Award scheme rewards top performing students for the marks achieved in the final matriculation exams. The better the student's marks, the greater the discount they will receive on their fees. Continued excellent academic performance in your first and subsequent years will also be rewarded with reduced tuition fees, depending on the level of performance.

Points are awarded for the levels obtained in each subject and the amount of the award is linked to the total merit points achieved.

How to calculate your merit points

- ▶ Look at the points awarded for each of your seven subjects and add up the points obtained for each subject.
- ▶ If the total is 38 or above, the candidate will have satisfied ONE of the criteria for financial reward.
- ▶ Where more than seven subjects have been completed, the best seven will be considered.

Allocation of points:	
Points	NSC %
8	90% to 100%
7	80% to 89%
6	70% to 79%
5	60% to 69%
4	50% to 59%
3	40% to 49%
0	0% to 39%

Bursary amounts: 2010	
Overall Merit Point	Award
50 and above	R 16 000
48-49	R 13 000
46-47	R 11 000
44-45	R 8 000
42-43	R 6 000
38-41	R 4 500

*** Please note that the amounts shown are subject to change. Please consult the Financial Aid Office for further information.**

Criteria

- ▶ The award will be based on the final Grade 12 National Senior Certificate (NSC) results.
- ▶ Grade 12 must have been completed not earlier than in the three years preceding the student's first registration at NMMU.
- ▶ The candidate should be enrolling for his/her first tertiary qualification at NMMU.
- ▶ The candidate must be registered as a full-time student for degree/diploma purposes for the full duration of the academic year.
- ▶ The award is for one year only.
- ▶ Applicants admitted to the Extended Curriculum Programmes don't qualify for the Scholar Merit Award Scheme.
- ▶ Further student merit awards are available on an annual basis, but will be dependant on continued excellent academic performance.
- ▶ Merit Awards are available to South African students only.
- ▶ Please note that the information above is only applicable to current Grade 12 learners. Prospective students who matriculated prior to 2008 must please contact the Financial Aid Office on 041 504 2550.

Student merit bursaries

Returning students automatically qualify for merit bursaries based on their final results in the previous year of study. All students who have passed all their modules and have attained a weighted average mark of 70% (subject to change) or higher, receive a student merit bursary, the rand value of which is determined on a sliding scale, the minimum value being R 4 000. This award is only made to SA citizens.

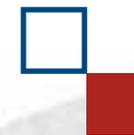
Sport bursaries

The NMMU Sport Bureau offers sport bursaries of varying amounts to sport performers who have demonstrated the ability to play sport at a high level of competition. Sport Bursaries are awarded to students by the Sport Bureau. Application forms are available from their office, situated on the South Campus. Closing date: Before the end of October each year. Bursary application forms can be obtained from the Sport Bureau:
E-mail: krish.williamson@nmmu.ac.za, Tel: 041 504 2165.

Leadership awards

In addition to merit awards, NMMU also offers leadership awards to head boys/girls or Learner Representative Council (LRC) chairperson, who meet the criteria for a scholar merit award. In recognition of their leadership position, their scholar merit award is also topped up to pay towards their full tuition fee, up to a maximum of R10 000 for their first year of study. Applicants above 45 points will not qualify for an additional award.

Head boys/girls and LRC presidents scoring less than 38 points will only receive R4 000. Documentary proof of your final Grade 12 results, as well as proof of the leadership position, must be handed in to the Financial Aid Office on the South Campus. For more information contact the **Financial Aid Office on 041 504 2550** during office hours.



Where to live

NMMU provides affordable, comfortable on-campus accommodation options. These include the residences on the Summerstrand North and South campuses, Second Avenue Campus, George Campus and the two Student Villages, one opposite the Summerstrand North Campus and the Postgraduate Student Village on the Summerstrand South Campus which consist of self-catering units.

As accommodation is limited, early application is essential. Prospective students should note that being offered a place in residence does not mean they have been accepted into an academic programme. Some students prefer living off-campus in order to benefit from a home-away-from-home situation. NMMU also offers a service to assist students in finding suitable off-campus accommodation. For more information on student housing, contact the **Residence Office** on the relevant campus.

Registration as an occasional student

A person who does not wish to register for an approved programme, but is only interested in specific subjects/modules, may register as an occasional student for non-qualification purposes, provided that he/she complies with the prescribed admission requirements; completes the prescribed application form; obtains the written permission of the relevant Head of Department to attend lectures; registers as a special student (including payment of the prescribed fees); and submits proof of registration to the relevant lecturer(s). Please contact the Admissions Office for more information.

Mature students

We offer exciting opportunities to mature students who are considering higher education either for the first time, or who wish to continue formal studies on a part-time basis. NMMU also offers a wide range of non-formal education and training programmes to meet the needs of lifelong learners. Please contact Marketing & Corporate Relations 041 504 3084 or the Admissions Office 041 504 2006 if you need any advice or assistance.

International students

NMMU's Office for International Education provides information and assistance to prospective and current international students. Information on study programmes, fees, accommodation and study permit requirements can be obtained from the office. Please contact them on +27 (0)41 504 2161. **The closing date for applications by international students is 31 October of each year.**

Assistance for people with disabilities

NMMU accommodates people with disabilities through the provision of support and special services. We would like to ensure that you will not experience any unfair discrimination as a result of your particular disability while you are a student at this university. The university will thus strive to make reasonable accommodation, reasonable adjustments concerning accessibility, examination and other academic concessions, to meet your needs. Currently services available involve recording of study materials, special work areas in the libraries equipped with magnification software, assistance with acquiring assistive devices etc.

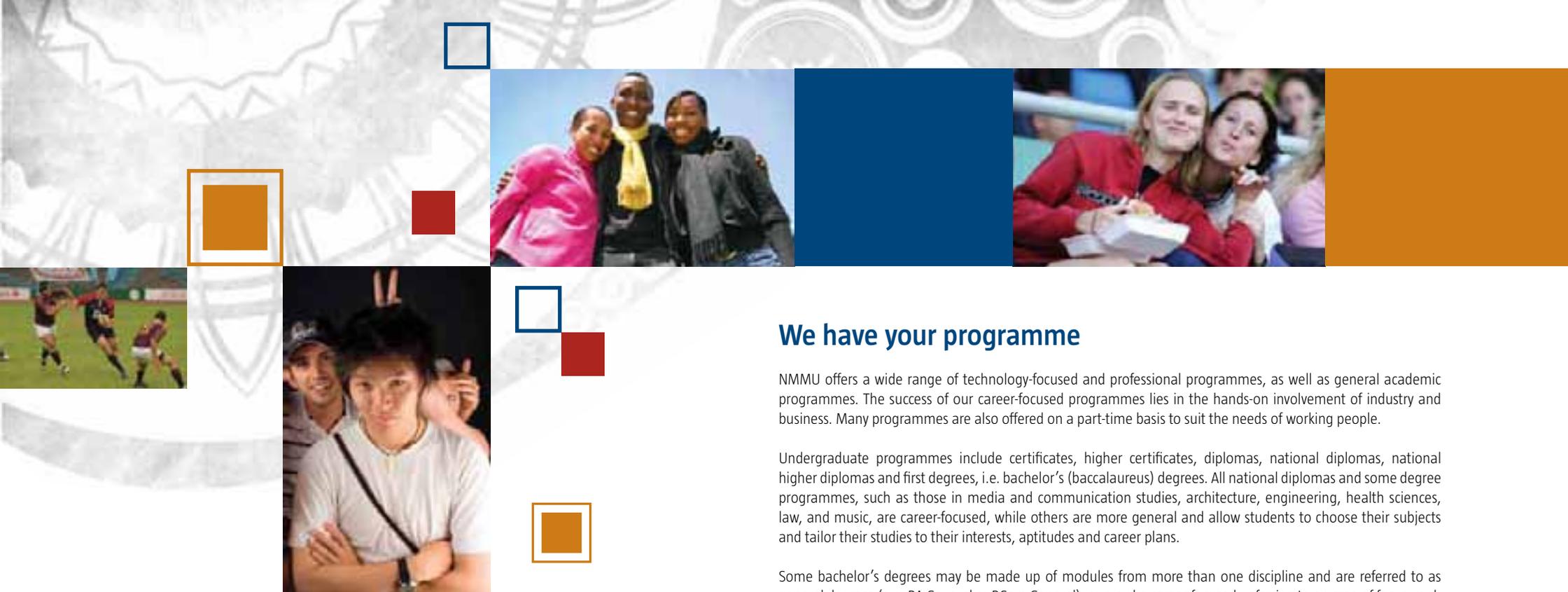
As each case needs to be individually assessed, please register your special needs with the university's senior disability officer, **Ms Ruth Barends, as early as possible, preferably the year prior to registration and application**, so that you can be assisted. At your first appointment you will be required to provide medical documentation from an appropriate treating professional. The aim of the consultations between students and the Disability Office is to identify the impact of a disability on study and to maximise opportunities for equitable and independent participation.

What can we offer you?

- ▶ Confidential, professional individual consultation sessions
- ▶ Workshop and information sessions for students on all campuses
- ▶ A link to support organisations and networks relevant to your disability
- ▶ Training on specialised software

Bursaries for students with disabilities are available on an annual basis, upon application, through the Financial Aid Office. Please contact the **NMMU Disability Services Office** 041 504 2562 for further information.





Language policy for teaching, learning and assessment

The official languages of NMMU are English, Afrikaans and Xhosa. Taking the geographical area served by the university into consideration, English is the preferred medium of teaching, learning and assessment in most programmes at NMMU (with the exception of language and literature departments where other languages are studied). At the same time, the language policy also embraces the imperative to expand the Xhosa language for educational and technological purposes and to ensure, as far as possible, the retention and strengthening of Afrikaans as an established language of scholarship and science.

Where assessment is conducted in English, allowances may be made for English (home language or first additional language) and English foreign language students. If the language needs in a particular programme and practical considerations (such as the language ability of lecturers, external examiners and students, class size and composition and infrastructure) warrant it, a faculty board can be requested to allow Xhosa or Afrikaans to be used as the language of teaching and assessment. However, the choice of language must not have a negative impact on access for other language groups. In addition, applicants who do not meet the English, Afrikaans or Xhosa (home or first additional language) requirements will be referred for English proficiency testing. The test results and level of performance in their home language will be taken into account when reaching an admission decision. Furthermore, based on the testing, possible support mechanisms could be suggested to assist applicants to develop their English proficiency.

We have your programme

NMMU offers a wide range of technology-focused and professional programmes, as well as general academic programmes. The success of our career-focused programmes lies in the hands-on involvement of industry and business. Many programmes are also offered on a part-time basis to suit the needs of working people.

Undergraduate programmes include certificates, higher certificates, diplomas, national diplomas, national higher diplomas and first degrees, i.e. bachelor's (baccalaureus) degrees. All national diplomas and some degree programmes, such as those in media and communication studies, architecture, engineering, health sciences, law, and music, are career-focused, while others are more general and allow students to choose their subjects and tailor their studies to their interests, aptitudes and career plans.

Some bachelor's degrees may be made up of modules from more than one discipline and are referred to as general degrees (e.g. BA General or BCom General), or may be career-focused, referring to an area of focus, such as the BA in Human Resource Management, BA in Media, Communication and Culture, BSc in Human Movement Science, BCom in Financial Planning, etc.

All professional diploma and degree programmes – for example, in architecture, engineering, construction, quantity surveying, chartered accounting, law, interior design, pharmacy and other health professions – carry the necessary accreditation by professional bodies locally and, in some cases, internationally.

The one year Bachelor of Technology degree (BTech) follows on the National Diploma and is perceived in the same way as other four year career-focused Bachelor's degrees. Four year Bachelor's degrees include the Bachelor of Pharmacy (BPharm), Bachelor of Nursing Science (BCur), Bachelor of Music (BMus) and the Bachelor of Psychology (BPsych). All of these BTech and four year bachelor's degrees may be followed by postgraduate study at master's level, while a three year bachelor's degree is usually followed by an honours degree before the master's degree.

NMMU provides exciting opportunities for full-time and part-time postgraduate studies which can be completed by means of coursework or research. Postgraduate studies and research are carried out within all faculties. We offer an excellent infrastructure for postgraduate studies and research including well-equipped laboratories, extensive information technology network and well-stocked libraries. A range of funding options is also available to postgraduate students. NMMU offers two different sets of postgraduate degrees: honours degrees, master's degrees and doctorates, known in the past as university-type postgraduate qualifications; and master's and doctorates of technology, known in the past as technikon-type postgraduate qualifications. Faculties also offer accredited postgraduate certificates and diplomas in various fields of study. Please consult NMMU Postgraduate guide for more information.

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DipMus (Music Education)	18	BA (General)	23	BCom (General) Curriculum 3: Statistics	34
DipMus (Jazz)	18	BA (Media, Communication & Culture)	24	BCom (Accounting & Related Subjects)	34
National Diploma (NDip)					
NDip (Art & Design) – Extended Curriculum	14	Bachelor of Music - BMus:	18	BCom (Accounting for Chartered Accountants)	34
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NDip (Fashion)	15	Curriculum 4: Interdisciplinary Studies		BCom (Economics & Statistics)	35
NDip (Fine Art)	15	Curriculum 5: General		BCom (Financial Planning)	35
NDip (Graphic Design)	15	Bachelor of Music Education - BMus(Ed)	19	BCom (Industrial Psychology & Human Resource Management)	35
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NDip (Public Relations Management)	22	NHCert (Accountancy) – Extended Curriculum	28	BCom (Sport & Recreation Management)	36
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NDip (Architectural Technology)	20	NHCert (Financial Information Systems) – Extended Curriculum	28	BComRat (Economics/Business Management)	36
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BTech (Graphic Design)	17	NDip (Internal Auditing)	30	BEd (Foundation Phase)	40
BTech (Interior Design)	21	NDip (Inventory & Stores Management)	30	BEd (Intermediate Phase)	40
BTech (Journalism)*	23	NDip (Logistics, Marketing, Tourism and Management) – Extended Curriculum ..	31	BEd (Further Education and Training) – Economic & Management Sciences ..	40
BTech (Photography)	17	NDip (Logistics)	31	BEd (Further Education and Training) – Natural Sciences	40
BTech (Public Management)	24	NDip (Management)	31	BA, BCom or BSc plus Postgraduate Certificate in Education – Senior Phase or FET	
BTech (Public Relations Management)	23	NDip (Marketing)	31	FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT & INFORMATION TECHNOLOGY	
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Contact Details

	South Campus	North Campus	Second Avenue Campus	Missionvale Campus	George Campus
Switchboard	041 504 1111	041 504 1111	041 504 1111	041 504 1111	044 801 5111
Admission enquiries	041 504 2593 / 2501	041 504 2945/3474		041 504 1281	044 801 5566
Marketing & Corporate Relations (student recruitment)	041 504 2127 / 2164 / 9966 / 1227	041 504 2127 / 2164 / 9966 / 1227	041 504 2127 / 2164 / 9966 / 1227	041 504 2127 / 2164 / 9966 / 1227	044 801 5007/5038
Financial Aid	041 504 2550	041 504 2550	041 504 2550	041 504 2550	044 801 5053
Student Housing	041 504 2485 (on-campus) 041 583 5276 (off-campus)	041 504 9107 (on-campus) 041 504 2477 (off-campus)	041 504 3839	No accommodation available	044 801 5034
Sport Bureau	041 504 2165			041 504 1244	044 801 5037
Career Counselling / Access Assessment	041 504 2918	041 504 3222	041 504 3854	041 504 1106 / 2511	044 801 5051 / 5568
Student Health Services	041 504 2174 / 2955	041 504 3364	041 504 3762	041 504 1374	044 801 5062
Postgraduate / Mature student enquiries	041 504 3084	041 504 3084	041 504 3084	041 504 3084	044 801 5008
Office for International Education	+27 (0)41 504 2161	+27 (0)41 504 2161	+27 (0)41 504 2161	+27 (0)41 504 2161	+27 (0)44 801 5008
Disabilities Services	041 504 2562				
Faculties:					
Faculty of Arts	Degree programmes: 041 504 4226 / 2855 NDip and BTech programmes: 041 504 3252 / 3478				School of Business and Social Sciences: 044 874 2801
Faculty of Business & Economic Sciences	Degree programmes: 041 504 2248 Certificate and Diploma programmes: 041 504 3741 / 3804				
Faculty of Education	Degree programmes: 041 504 2125 / 4568				School of Natural Resource Management: 044 801 5111
Faculty of Engineering, the Built Environment and Information Technology	School of Engineering: 041 504 3447 School of the Built Environment: 041 504 3480 School of Information and Communication Technology: 041 504 3660				
Faculty of Health Sciences	Degree programmes: 041 504 2121 NDip and BTech programmes: 041 504 2956 / 2957				
Faculty of Law	Degree programmes: 041 504 2588 / 2309				
Faculty of Science	Degree programmes: 041 504 2268 NDip and BTech programmes: 041 504 9922				

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